**Marion County Building Office**

This office provides permitting for **unincorporated** areas of Marion County, TN. If the property is located in any of Marion County’s cities, permitting is thru that city.

Effective January 1, 2020, Marion County, TN adopted, and the Marion County Building Official enforces the 2018 editions of the International Codes.

Codes:

1. 2018 International Residential Code
2. 2018 International Plumbing Code
3. 2018 International Mechanical Code
4. 2018 International Fuel Gas Code
5. 2018 International Property Maintenance Code
6. 2018 Swimming Pool and Spa Code
7. 2018 International Fire Code

The exceptions are:

1. Section 2904 of the IRC regarding sprinkles, and
2. 2018 International Energy Code

Copies of the codes adopted January 1, 2020 by Marion County, TN can be viewed at the Marion County Court Clerk’s Office, 24 Courthouse Square, Minter Building, Suite 101, Jasper, TN 37347.

Contractors and Homeowners are encouraged to review a copy of the section on decks that was added to the IRC. A link to this information is available on the Marion County website on the Building and Planning page or may be picked up in the Marion County Building and Planning Office, 24 Courthouse Square, Minter Building, Suite 105, Jasper, TN 37347.

**In Ground Pools**

* In Ground Pools require a permit for property in **unincorporated** Marion County, TN.
* Above Ground Pools in **unincorporated** Marion County, TN do not require a Building Permit.
* A completed Building Permit Application should be submitted and must include the State Tax Map and Parcel Numbers of the property the pool will be located on.

If the State Tax Map and Parcel Number is unknown, that information can be found online at

[Tennessee Property Data Home Page (tn.gov)](https://www.assessment.cot.tn.gov/RE_Assessment/).

or

The Assessor of Property’s Office

Phone: 423 942 3494

Marion County Court House, Suite 203, Jasper, TN 37347

* The Building Permit Application must include the 9 1 1 address of the property, the contract value, the scope of work in addition to all other information requested on the Building Permit Application.
* One copy of the company prints including any accessory building/s such as a pool house. These may be dropped by our office, be sent via email to [gyeargan@marioncountytn.net](mailto:gyeargan@marioncountytn.net) or by regular mail to the Post Office Box and address above to the attention of Mr. Yeargan.
* Review normally takes 24 to 48 hours.

**Building Permit Fees**

* This fee is accessed at the time the Building Official completes review of the plans for the structure. The fee is not a flat rate fee. We are unable to provide the fee amount until the review process is complete.
* Payment can be made at your convenience after review. Our office does not call with the permit cost. Feel free to contact us for the fee amount.
* Building Permits are issued at the time payment is received.
* This office cannot accept debit/credit cards. Building Permit fees may be paid by check or cash. Checks are payable to the Marion County Trustee. Payment can be made in person in our office or mailed to our office at Post Office Box and address above. It is important that the envelope is marked to the attention of the Building Office. If mailing payment, please include your email address so the permit can be sent to you.
* If for any reason after issuance of the Building Permit the construction is not started and/or completed, the Building Permit fee IS NOT REFUNDABLE or TRANSFERABLE.
* The Building Permit shall be construed to be a license to proceed with the work and not as authority to violate, cancel, alter or set aside any of the provisions of the technical codes, nor shall issuance of this permit prevent the Building Official from thereafter requiring a correction of errors in the plans, construction or violations of the code.
* Electrical Permits (including Bonding) are obtained separately from the State of Tennessee at core.tn.gov or contact your local utility company for guidance.
* Electrical Inspections are not scheduled thru our office. Electrical Inspections should be scheduled with your local utility company.
* EHS (**E**nvironment, **H**ealth and **S**afety) Permits are not required by this office however, you will need to contact the Marion County Health Department at 423 942 2238 to determine if this is required by their office.

**Minimum Setbacks for pools**: Are measured from the property lines, not the road or right-of-way. The minimum setbacks allowed are:

**Front – Forty (40’) Feet; Side – Fifteen (15’) Feet; Rear – Fifteen (15’) Feet**

**Septic Information**

If you are seeking information on where your septic tank and lines are located, please email:

[septicsystemfiles@tn.gov](mailto:septicsystemfiles@tn.gov)

You will need to provide them withState Tax Map and Parcel Number.

**Required Inspections for the Building Office**

1. Pool Plumbing Inspection with pressure on the plumbing.

* You may use water or a minimum of 3 (three) pounds of air.

1. Final Inspection with all safety features in place including fencing.

* All pools must be fenced in **unincorporated** Marion County.

The minimum fence height is 4 (four) feet.

Electrical Inspections are not scheduled thru our office. Any required Electrical Inspection should be scheduled with your local utility company.

**Scheduling Inspections for the Building Office**

To schedule an inspection, phone 423 942 3527

Allow one day’s notice when scheduling an inspection. Requests for Building Inspections left on the answering machine after 4:00 P.M. CST will be considered to have been received the following business day.

Provide the following information when requesting any inspection:

* Callers name and call-back number including the area code
* Building Permit Number
* 9 1 1 Property Address

**NOTE: This office does not use Lot Numbers**

* Type of Inspection being requested

Inspections are scheduled Monday through Friday. We are unable to provide a specific time the Building Inspector will arrive.